



Special Instructions

Texas Wing
LONE STAR EMERGENCY SERVICES ACADEMY
20-28 JUNE 2009
SPECIAL INSTRUCTION (SPIN)

Rev.1

FOR OFFICIAL USE ONLY

Incident Commander: Brooks Cima, Lt Col, CAP
Phone 281-392-9572
Email: BrooksCima@gmail.com

1. **General**

- a. **Mission Number:** 09 T 5067
- b. **Mission base location:** ALERT ACADEMY
One Academy Blvd
Big Sandy, TX 75755

2. **Participation Letters:** All Texas Wing members must bring Participation Letters. Members not listed on a Participation Letter may still participate after a letter is submitted to the Admin Officer.

3. **Qualifications:** Participants must hold current qualifications or trainee status as reflected on their CAP Form 101, in IMU, or in eServices. Participants must address qualification issues with their unit ES officers **PRIOR** to the school.

4. **Safety:** Safety is paramount during this exercise. Training and qualifications can be replaced, personnel cannot! Please observe all safety regulations and take all precautions.

The Texas Wing Mishap Reporting Instructions will be posted at all classroom and training sites. A safety briefing covering local hazards, concerns, and procedures will be provided to every member before they are allowed to participate in the exercise.

5. **Sign In:** In processing will be conducted at the ALERT Library on 20 June for Mission Aircrew School and staff members at 1100. On Sunday 21 June in processing will be conducted from 0800 – 1000 in the Conference Hall. Signs will be posted directing drivers to these locations.

In bound sorties for aircraft will be coordinated through Lt Col Rick Woolfolk. In bound sorties for ground vehicles will be coordinated through Lt Col Dennis Cima.

6. **Aircraft Coming to LESA:**

- 985CP – Sulphur Springs – Hudson
- 224JA - Granbury - Hundley
- 230TX - Wichita Falls - Warner
- 9864L - Houston – Bulhon
- 8410E – Tyler – Mx reserve

7. **Vans/Vehicles assigned to LESA:**

- Plano – Fletcher Sharp
- Ellington – Tiffany Bernard
- Mesquite - Opal McKinney
- Houston (Delta) – David Ogden
- Addison – Richard Hunt
- Georgetown – Cheri Fischler
- Denton – Rick Woolfolk
- South Ft Worth – Russ Wallace
- Sugarland – Steven Starke

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Group IV Truck and Trailer - B. Cima
Group IV Command Trailer – D. Cima

8. **Operations:** We will be task sorties as members are inbound to ALERT ACADEMY on Saturday and Sunday. As classes progress during the week additional sorties will be conducted as actual or tabletop exercises. Paperwork is a part of the training process and all sorties will be expected to have complete paperwork.
9. **Wing Credit Card Usage:** Unit Commanders should ensure that anyone utilizing a Texas Wing Credit Card (for aircraft or vehicle) has read the Wing instructions and signed a “Statement of Understanding” for placement in their records. Wing credit cards can only be used for fuel and oil during this exercise. Receipts **MUST** be turned in on the Wing Fuel Usage Form. Aircraft fuel pumped at ALERT will require additional accountability and this will be briefed in Mission Aircrew School.
8. **Communications:** Communications prior to the start of the school are primarily cell phone based. On site, the Comm School will assist with inter-academy communications. Mission Aircrew School will set up communications and provide communicators to maintain safe operations of flight training.
9. **Religious Services:** Will be conducted on Sunday evening at 1830 in the Library for all interested participants.
- 10 **Public Affairs:** Students and staff are encouraged to submit stories, photographs, and information for exercise activities to the I.O. Please send stories to the following for approval: dgray@sastandardtimes.com, or brookscima@gmail.com

The Mission Information Officer or the Incident Commander must approve any news release related to this training.

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SUGGESTED CHECKLIST FOR LESA PARTICIPANTS

All Participants:

- CAPF-101
- CAP membership card
- CAP Driver's License – if applicable
- SQTRs – if training
- Pilot Certificate – if applicable
- Medical Certificate – if applicable
- Mission-appropriate gear
- Uniform worn IAW 39-1 with membership card/101 displayed on the uniform by a clip or lanyard
- Bottled Water

Aircraft:

- CAPF-71 **before** first flight of exercise
- Aircraft-specific weight and balance forms
- TxWgForm-6 Aircrew ORM Form
- CAPF-104
- CAPF-108
- Texas Wing Fuel Usage Form

Vehicle:

- CAPF-73 **before** first use of the exercise
- TxWgForm-4 Ground ORM Form
- CAPF-108
- CAPF-109
- Texas Wing Fuel Usage Form

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LESA PARTICIPANTS

Last Name	First Name	Member Type	Applicant Status	Course
Barrett	Alexander	Cadet	Student	A-GSARSS
De Laughter	Brian	Cadet	Student	A-GSARSS
Fernandez	Gonzalo	Cadet	Student	A-GSARSS
Gomez-Simmons	John	Cadet	Student	A-GSARSS
Hokanson	Dylan	Cadet	Student	A-GSARSS
Hughes	Joseph	Cadet	Student	A-GSARSS
Lee	Hunter	Cadet	Student	A-GSARSS
Moody	Elyse	Cadet	Student	A-GSARSS
Salisbury	Evan	Cadet	Student	A-GSARSS
Sten	Ariel	Cadet	Student	A-GSARSS
Whiteley	Zachary	Cadet	Student	A-GSARSS
Wyrick	Jared	Cadet	Student	A-GSARSS
Berg	Sergio	Cadet	Student	B-GSARSS
Bruce	Matthew	Cadet	Student	B-GSARSS
Burton	Jeffery	Cadet	Student	B-GSARSS
Crain	Victoria	Cadet	Student	B-GSARSS
Cruz	Seth	Cadet	Student	B-GSARSS
Ferguson	Nathaniel	Cadet	Student	B-GSARSS
Fox	Justin	Cadet	Student	B-GSARSS
Frazier	Dillion	Cadet	Student	B-GSARSS
Griner	Tristen	Cadet	Student	B-GSARSS
Herring	Hunter	Cadet	Student	B-GSARSS
Hodge	Mark	Cadet	Student	B-GSARSS
Holloway	Dillon	Cadet	Student	B-GSARSS
Hulshouser	Michael	Cadet	Student	B-GSARSS
Johnson	Bryce	Cadet	Student	B-GSARSS
Lamphear	Danielle	Cadet	Student	B-GSARSS
Lamphear	Wendi	Senior	Student	B-GSARSS
Leano	Juliana	Cadet	Student	B-GSARSS
Levesque	Christopher	Cadet	Student	B-GSARSS
Marshall	Kimberly	Cadet	Student	B-GSARSS
Niedrauer	Mary	Cadet	Student	B-GSARSS
Peterson	Deacon	Cadet	Student	B-GSARSS
Pietrzykowski	Preston	Cadet	Student	B-GSARSS
Romero	Jacob	Cadet	Student	B-GSARSS
Rowland	Bradley	Cadet	Student	B-GSARSS
Rugloski	Daniel	Cadet	Student	B-GSARSS
Thomas	Ralph	Cadet	Student	B-GSARSS
Tuck	Jonathan	Cadet	Student	B-GSARSS
Vang	Timothy	Cadet	Student	B-GSARSS
Vernon	Robert	Cadet	Student	B-GSARSS
Niedrauer	Isaac	Cadet	Student	CERT/ARC
Brecount	Robert	Senior	Student	CERT/ARC
Cassel	Kayla	Cadet	Student	CERT/ARC
Kristoffersen	Janet	Senior	Student	CERT/ARC
Lee	John	Cadet	Student	CERT/ARC
Phillips	Evan	Cadet	Student	CERT/ARC
Stowers	John	Cadet	Student	CERT/ARC

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Walden	Debbie	Senior	Student	CERT/ARC
Carlson	Alex	Cadet	Student	COMM School
DeSantis	Caleb	Cadet	Student	COMM School
Frazier	Anderson	Cadet	Student	COMM School
McComber	Cody	Cadet	Student	COMM School
Nelson	Christian	Cadet	Student	COMM School
Tuckfield	Robert	Cadet	Student	COMM School
Vernon	Kyle	Senior	Student	COMM School
Vest	Randy	Cadet	Student	COMM School
Wages	Tom	Senior	Student	COMM School
Wallace	Russell	Senior	Student	COMM School
Hunt	Richard	Senior	Staff	FLM
Benoit	Paul	Cadet	Student	FLM
Heavener	Davita	Cadet	Student	FLM
Nelson	Philip	Cadet	Student	FLM
Upton	Roxane	Cadet	Student	FLM
Brady	Penny	Senior	Staff	ICS 300
Brown	Edward	Senior	Staff	ICS 300
Walters	Ric	Senior	Staff	ICS 400
Bennett	Dennis	Senior	Student	ICS 400
Smalley	Nancy	Senior	Student	ICS 400
Thomas	Louis	Senior	Student	ICS 400
Adams	Robert	Cadet	Staff	LESA STAFF
Cima	Brooks	Senior	Staff	LESA STAFF
Cobb	Michael	Senior	Staff	LESA STAFF
Fischler	Cheri	Senior	Staff	LESA STAFF
Moody	Michael	Cadet	Staff	LESA STAFF
Bernard	Tiffany	Senior	Student	Mission Aircrew School
Bowen	Shawn	Senior	Student	Mission Aircrew School
Dyer	Richard	Senior	Student	Mission Aircrew School
Ellis	Iris	Senior	Student	Mission Aircrew School
Naquin	Keith	Senior	Student	Mission Aircrew School
Pohlman	Robert	Senior	Student	Mission Aircrew School
Prokop	Edward	Senior	Student	Mission Aircrew School
Sharp	Fletcher	Senior	Student	Mission Aircrew School
Cima	Dennis	Senior	Staff	Mission Staff School
Delatte	David	Senior	Student	Mission Staff School (300&400)
Lamonte	Steve	Senior	Student	Mission Staff School
Warner	Richard	Senior	Student	Mission Staff School (300&400)
Gray	Dana	Senior	Staff	PAO/IO
Bowen	Vicky	Senior	Student	PAO/IO
Wiese	Tristan	Cadet	Student	PAO/IO
Shanahan	Choya	Senior	Staff	S-CERT/ARC
Alexander	Robert	Senior	Staff	S-COMM School
Alexander	Theresa	Senior	Staff	S-COMM School
Benavides	Justin	Cadet	Staff	S-COMM School
Benavides	John	Senior	Staff	S-COMM School
Bishop Jr	Charles	Senior	Staff	S-COMM School
Courtney	Roger	Senior	Staff	S-COMM School
Cowley	Robert	Senior	Staff	S-COMM School
Darr	Russell	Cadet	Staff	S-COMM School
Gardner	Hartley	Senior	Staff	S-COMM School
Haney	Steven	Senior	Staff	S-COMM School

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Howe	Henry	Senior	Staff	S-COMM School
Lott	Sam	Senior	Staff	S-COMM School
Paulsen	Paul	Senior	Staff	S-COMM School
Elliott	Kolby	Cadet	Staff	S-GSARSS
Elliott	Russell	Cadet	Staff	S-GSARSS
Hiner	Michael	Senior	Staff	S-GSARSS
Hiner	Michael	Senior	Staff	S-GSARSS
Koen	Emmett	Cadet	Staff	S-GSARSS
Ogden	David	Senior	Staff	S-GSARSS
Pena	Ricardo	Senior	Staff	S-GSARSS
Rios	John	Cadet	Staff	S-GSARSS
Shanahan	John	Cadet	Staff	S-GSARSS
Starke	Stephen	Senior	Staff	S-GSARSS
Bulhon	Gerard	Senior	Staff	S-Mission Aircrew School
Callahan	Brian	Senior	Staff	S-Mission Aircrew School
Crum	Dan	Senior	Staff	S-Mission Aircrew School
Fuller	Sean	Senior	Staff	S-Mission Aircrew School
Hagedorn	Stuart	Senior	Staff	S-Mission Aircrew School
Hudson	Steve	Senior	Staff	S-Mission Aircrew School
Hundley	Steve	Senior	Staff	S-Mission Aircrew School
Landis	Gerald	Senior	Staff	S-Mission Aircrew School
Prewitt	Gregg	Senior	Staff	S-Mission Aircrew School
Woolfolk	Rick	Senior	Staff	S-Mission Aircrew School
Whitt	Ronny	Senior	Staff	S-Mission Aircrew School